LET'S GET READY FOR CAMP

The instructors and staff of the FSU Summer Music Camps are committed to making your FSU camp experience an educational, safe, and exciting opportunity. We hope that we can count on everyone in your family to help us make that happen. We encourage parents to become an active participant in camp preparation, and we are always happy to assist with any questions you might have.

This handbook is a resource for campers as they prepare to come to camp and while they are attending camp. We expect that all campers and parents know, understand, and abide by the policies presented here. Please take the time to read it carefully.

Thank you for choosing the FSU Summer Music Camps for 2018 and we look forward to seeing you this summer!

FIVE ESSENTIAL STEPS TO A GREAT CAMP EXPERIENCE

1 FILL OUT YOUR SUPPLEMENTAL FORMS
You should submit your Supplemental Forms as soon as possible. You can not start camp without having these forms completed. Learn more about filling out these forms on the next page.

2 PREPARE FOR TRAVEL AND CHECK-IN DAY
Your first day at camp will be less stressful if you know where you are going and when to be there. On the following pages you will find travel information, a step-by-step guide to check-in activities, schedules, maps, and more.

Use this handbook to help familiarize yourself with all of the camp essentials. As we get closer to your camp date, look for emails from us with reminders and updates, or sign-up for text reminders about your camp through Remind.com.

3 PAY YOUR BALANCE
Your account balance should be paid in full two weeks prior to the start of your camp. If you are having trouble making your payment or if your payment will be late, please contact our office.

4 KNOW WHAT'S EXPECTED
Being a part of our Summer Seminole community means coming to campus prepared to have fun and learn while following the camp rules. Read the social media, bullying, cell phone, and other camper policies on pages 24-25.

5 PACK YOUR THINGS & HEAD OUT THE DOOR
Make sure you've packed all of the items you need for yourself and for your music instruction. Use the checklist on page 27.
 FORMS & PAYMENTS

Your camp check-in process will be quick and easy if you fill out your camp forms as soon as possible and make your final camp payment at least two weeks before the start of your camp.

FILLING OUT YOUR SUPPLEMENTAL CAMP FORMS

WHAT ARE THEY?
The Supplemental Camp Forms include the following:

- Statement of Voluntary Consent
- Financial Responsibility Agreement
- Medical Information Form
- Copy of your medical insurance card (where applicable)
- Sign-Out Permission Form
- Roommate Request Form
- Elective Class Preference Form (where applicable)
- Special Services Request Form

If you are attending multiple camps you only need to complete the forms once.

HOW DO I SUBMIT THEM?
You can fill out your forms online, or send them back by mail. We ask that you provide this information as soon as possible.

COMPLETING THE FORMS ONLINE
If you choose to do the forms online, please note that the forms system is NOT connected to the username and password that you set up to register for camp with.

Forms can be accessed at: https://fsumuscamps-fsu.us.fluidreview.com

- If it is your first time coming to camp you will need to create an account.

- If you came to camp last year and submitted your forms online then you probably have an account in this system. HINT: If you think you might have an account already and try to sign in using your email and then you request a password re-set but you never receive the password re-set email, then it’s a sure sign that you don’t have an account and should make one.

- If you are unsure whether or not you have an account, or if you are having trouble logging in, please call our office at 850-644-9934 and we can assist you.

Make sure that when you are done filling out your forms online that you click SUBMIT. If you don’t SUBMIT them, they will not be uploaded to us.

Online form submission will close as follows:

- Week 1 Camps (Choral Ensemble, Majorettes, Piano Camp, Piano Institute, Guitar Workshop) - May 28
- Week 2 Camps (Jazz Ensemble Camps, Double Bass Workshop, Tuba and Euphonium Workshop) - June 04
- Week 3/4 Camps (Band Camp for Senior High, String Orchestra Camp, Honors Chamber Winds Ensemble) - June 10
- Week 5 Camps (Band Camp for Middle School, Marching Band Leadership & Color Guard Camp) - June 24

COMPLETING THE FORMS BY MAIL
If you choose to do the forms by mail please make sure that you send them back with plenty of time before camp. Our campus mail often adds 3-5 days on the mailing process. If it is two weeks or less before the start of your camp, bring the forms with you to check-in.

Open Printable Forms
PAYING YOUR BALANCE

The balance of all camp fees should be paid two weeks prior to the start of your camp. If there are any outstanding fees as of check-in day you will be required to pay them at that time. No camper may start camp if they are not paid in full. If the camper is paid in full prior to your arrival then you will get to skip this step and check-in will be faster!

<table>
<thead>
<tr>
<th>BALANCE PAYMENT DEADLINES</th>
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<tbody>
<tr>
<td><strong>Band Camp For Middle School</strong></td>
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<tr>
<td><strong>Piano Camp</strong></td>
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<td><strong>Piano Institute</strong></td>
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<tr>
<td><strong>String Orchestra Camp</strong></td>
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<tr>
<td><strong>Tuba &amp; Euphonium Workshop</strong></td>
</tr>
</tbody>
</table>

MAKING A PAYMENT ONLINE

To make a payment online, go to fees.fsu.edu.

You will need your Customer ID to make a payment. This number can be found on your registration confirmation email. If you cannot find your customer ID, you can send an email request to register@capd.fsu.edu and someone will respond with your number.

When you get to fees.fsu.edu select the gray button that says “I do not have an FSUID but do have a Customer Number”. Enter your Customer ID where indicated.

On the payment screen, put a check mark in the box under the words “SELECT TO PAY”. You can then enter the amount you want to pay in the box under “PAYMENT AMOUNT”. Once you have entered the amount you want to pay, click continue. (see upper right image).

The next screen will show the total amount to be charged. You will be assessed a non-refundable convenience fee to cover the cost of the transaction.

If you are going to make payments for multiple campers, be sure to LOG OUT before trying to make the next payment.

SEND A PAYMENT BY MAIL

Payments can be made by check and money order (payable to Florida State University):

Mail payments to:
FSU-CAPD
Attn: Cashier
PO Box 3061640
Tallahassee, FL 32306-1640.

CANCELLATION & REFUND POLICY

Please notify us immediately if the camper is no longer planning to attend camp. There may be a wait list, and we would appreciate the opportunity to allow another camper to attend camp if you are not planning to come.

If you are unable to attend camp for any reason AND the camp administration office receives a written refund request, the following refund policy will apply:

- **Written notice received in camp office 10 or more business days (M-F, 8am-5pm) prior to camp check-in:**
  - Refund of all money paid except the $100.00 non-refundable deposit.

- **Written notice received in camp office 1-9 business days (M-F, 8am-5pm) prior to camp check-in:**
  - Refund of tuition less the $100.00 non-refundable deposit.
  - No housing refund.

- **As of 5pm on the last business day before camp check-in there are no refunds of any kind.**

Acceptable forms of written notification include:

- Letters mailed to the camp administration office
- Emails sent to the camp administration office at musiccamps@fsu.edu
- Letters faxed to the camp administration office at 850.644.5257

All of the above methods must be RECEIVED in our office according to the Refund Policy. Please be sure to get a confirmation from our office indicating that your request to cancel was received and that the refund is being processed.
TRAVELING TO CAMP

Getting here is half the fun, right? This section will help you plan your trip to Tallahassee so that you arrive on time, ready to hit the ground running!

DRIVING DIRECTIONS
The street address for the FSU College of Music is:
122 N. Copeland Street, Tallahassee, FL 32306

Traveling East on Interstate 10 (from Panama City)
• Take exit 199 to US 27 South (Monroe Street).
• Drive South on US 27 until you intersect with US 90 (Tennessee St.)
• Make a right onto Tennessee St.
• Take a left at the 6th stoplight (Copeland Street).

Traveling West on Interstate 10 (from Jacksonville, I-75 or I-95)
• Take exit 209A for US 90 West.
• Drive west on US 90 (aka Mahan/Tennessee Street)
  for approximately 9 miles.
• Turn left onto Copeland Street.

PARKING ON CAMPUS
University Parking Lots are available for use without a permit on weekdays after 5:00pm and all day Saturday and Sunday. If you are checking-in on a Sunday, then parking is available in all FSU parking lots. We recommend the parking garage on the corner of Macomb & Call Street, or the Palm Court Parking Lot located across the street from the parking garage.

If you are checking-in on a weekday or attending a camp event or concert during the weekdays, parking on campus is limited and mostly reserved for permits. Please leave plenty of time to find a space. There are metered spaces available on the street, some metered spaces are available in the FSU Parking Garages, and parking can also be found on the upper levels of the Southgate Campus Centre garage. You may also contact Transportation Services at FSU to purchase a visitor parking permit which will allow you to park in any Faculty/Staff/Student lot for $3.25/day. These passes are available to buy online on the FSU Transportation Website.

There are also some pay-to-park spaces in the dirt lot across from the music buildings. Unless you are using the pay-to-park spaces, DO NOT PARK HERE. It is privately owned and they actively tow.

AREA HOTELS
We know that our camp families come from far and wide to bring young musicians to camp.

The DoubleTree Hotel has been our preferred and dedicated camp hotel for the past seven years. It is located downtown and is just up the street from our College of Music Buildings.

Rate: $99.00/night
(includes free wifi and free self-parking)
For phone call-in reservations: Call 877-800-2652
Reference Group Code: FSM

CLICK HERE TO MAKE A RESERVATION ONLINE

Information on other area hotels can be found at www.visittallahassee.com
CAMPERS TRAVELING ALONE

Campers do not have to have a parent with them to check-in. They can travel to camp with another family, with a music director, or by themselves. If your son/daughter will be traveling to camp on their own, we suggest that parents call our office (850.644.9934) the week before check-in to confirm the following:

- That all required camp forms have been submitted and all paperwork is in order.
- That the account balance has been paid in full.
- That there are no questions about any medical conditions or medications.
- That we have the correct information for the shuttle pick-up and that shuttle service payment has been made (for those that we are meeting at the airport or bus station).

IF THE CAMPER IS TRAVELING ALONE

We offer a pick-up and drop-off service for campers who will be traveling via mass transit. Though we can make arrangements to take parents in the shuttle as well, you may find it more economical to take a taxi. Shuttle service is available to and from:

- The Tallahassee International Airport (TLH)
- The Greyhound Bus Station, 112 W. Tennessee Street (850.222.4240)
- The Red Coach Bus Stop, W Tennessee St & Woodward Ave (Saint Thomas Moore Cathedral) (redcoachusa.com)

Transportation to and from these locations is $35.00 round trip for pickup/drop-off that take place between 8:00am-10:00pm or $50.00 for a pick-up/drop-off between the hours of 10:00pm-8:00am. There is no discounted price for one way, though you can request transport in only one direction.

HOW IT WORKS:

- For Pick-Up:
  Campers will be met by a uniformed member of our staff. They will assist in baggage claim and then bring the camper directly to check-in or to the dorm depending on arrival time.

- For Drop-off:
  Campers will work with their counselor to be packed and ready to go at the appropriate time for their return trip. Check the campers' final performance estimated end time to be sure you allow at least 3 hours between the end of the performance and the departure time for the campers return trip.

HOW TO ARRANGE FOR SERVICE:

The deadline to schedule shuttle service is two weeks before the start of your camp. Fill out the Shuttle Service Request Form and return it to us along with a check made payable to Florida State University. Checks should be in the amount of $35.00 (for pickup/drop-off between 8:00am-10:00pm) or $50.00 (for pickup/drop-off between the hours of 10:00pm-8:00am).

Once we have received your Shuttle Service Request Form and payment, you will receive a Travel Voucher from us via e-mail. This Travel Voucher will serve as a receipt of payment, verification that we have the correct travel information for your child prior to their arrival, and should be presented to the shuttle driver upon arrival.

Click Here For The Shuttle Service Request Form
OTHER THINGS TO CONSIDER:
Remember to discuss the transport of large instruments with your carrier prior to your trip. Please make sure that your camper has plenty of money for any baggage fees which might occur on the trip home. The FSU Summer Music Camps will not pay for excess baggage fees.

Campers under the age of 14 traveling alone by plane may be considered an "unaccompanied minor". Check with your airline as this could mean that he/she is required to be picked up by a designated individual. The airline may require the name, address & contact information of that person meeting your camper. If your camper is an unaccompanied minor contact our camp office directly to discuss their arrival and departure.

OTHER TRAVEL SERVICES

EXTRA NIGHTS OF HOUSING IN THE DORM
We understand that sometimes it can be complicated to get your child to and from camp. To help make your travel more flexible, we offer extra nights in the dorm.

Extra nights are required:
- if you are arriving the day before your scheduled camp check-in.
- if you are arriving between midnight and 8am on the day of camp check-in.
- if you are attending multiple camps and will not be checked-out by your parents for the night in between the two camps.
- if you are departing the day after your scheduled check-out.

Extra nights are:
- Limited to one night before and/or one night after camp starts and ends.
- Campers at Choral Ensemble Camp, Piano Camp and The Piano Institute can NOT book an extra night before the start of camp; the earliest these campers may arrive to the dorm is June 10th at 8:00am.
- Campers at Band Camp for Middle School can NOT book an extra night at the end of camp; all campers must check-out after the performance on July 14th.

HOW TO ORDER AN EXTRA NIGHT:
The cost for an extra night of housing is $50.00/night. This includes the additional night, counselor supervision, and all extra meals. To secure your extra night, fill out the Extra Housing Request Form and return it to us along with a check made payable to Florida State University. The deadline to request extra housing is two weeks before the start of your camp.

Click Here For The Extra Night Request Form
CAMP CHECK-IN

WHEN TO BE HERE

ALL CAMPERS MUST ATTEND CHECK-IN. Check-in times are listed to the right.

You can arrive anytime during the designated time block. Keep in mind that the longest lines are usually at the start of a time block and that you may feel rushed if you arrive too close to the end of check-in.

If you can't arrive during the designated check-in times due to extenuating circumstances, call us so we can help you make alternate arrangements.

Sometimes traffic or other circumstances interrupt the best laid plans. If you accidentally arrive after the published end time of your check-in please go straight to the dorm.

WHERE TO GO

Check-in begins in the Housewright Music Building

WHERE IS MY CHECK-IN?

Band Camp for Middle School
July 8 | 11:00am-2:30pm

Band Camp for Senior High
June 24 | 9:00am-2:30pm

Choral Ensemble Camp
June 10 | 1:00-3:00pm

Double Bass Workshop
June 20 | 1:00-2:00pm

Guitar Workshop
June 12 | 1:00-2:00pm

Honors Chamber Winds
June 24 | 9:00am-Noon

Jazz Ensemble Camp for Middle School
June 17 | 1:00-2:30pm

Jazz Ensemble Camp for Senior High
June 17 | 1:00-2:30pm

Marching Band Leadership & Color Guard Camp
July 8 | 11:00am-2:30pm

Piano Camp
June 10 | 1:00pm-3:00pm

Piano Institute
June 10 | 1:00pm-3:00pm

String Orchestra Camp
June 24 | 9:00am-2:30pm

Tuba & Euphonium Workshop
June 20 | 1:00-2:00pm

WHAT TO BRING IN WITH YOU

- NOT your luggage; leave that in the car for now. You won't need it until after drive over to the dorm and get your room key.
- Any required paperwork that you need to turn in and your insurance card if you did not submit a copy prior to your arrival.
- Your instrument. If you are doing a placement audition, also bring in your audition music. (More about placement auditions will be found on page 11).
- Cash or checks if you wish to purchase a CD, Photo, T-Shirt, or private lessons.
- A smile and a friendly disposition.

LEAVE YOUR LUGGAGE IN YOUR CAR!!!
WHAT HAPPENS AT CHECK-IN?

1. PICK UP YOUR WELCOME PACKET
Your first stop will be in the **lobby of the Housewright Music Building** where you will pick up a **Welcome Packet** that contains:
- Your Camper ID and lanyard.
- A pencil.
- A medication form for you to review and update with us (if necessary).
- The location where you will store your instrument. If you have been assigned a locker, your locker number and combination will be printed on the packet. If you have not been assigned a locker there will be a secure location listed.
- If you are performing a placement audition, the audition room number will be printed on the packet. You MUST complete ALL of administrative check-in before you go to your audition room.

2. TURN IN ANY OUTSTANDING CAMP FORMS
If you did not return all of your supplemental forms in advance, you will need to turn them in at this time. See page 3 for more information about submitting your forms. Campers can not begin camp without all of the required documents complete and signed by a guardian.

If you submitted all of this in advance then you'll get to skip this step and check-in will be faster!

3. CONFIRM THAT YOU ARE PAID IN FULL
The balance of all account fees should be paid two weeks prior to the start of your camp. If there are any outstanding fees you will be required to pay them at this time. See page 4 for more information about making payments. Campers must be paid in full to start camp.

If you are paid in full prior to your arrival then you will get to skip this step and check-in will be faster!

4. TAKE A MUSIC THEORY SURVEY
*Only applies To: Band Camp for Middle School, Band Camp for Senior High, String Orchestra Camp, and Piano Institute.*
Campers at the camps listed above will be given a quick survey of general music theory principals. This is not a test. It’s just a tool to aide us in providing the proper theory class instruction based on your experience.

5. SIGN-UP FOR PRIVATE LESSONS (OPTIONAL)
Many of our camps offer the option to sign-up for private lessons. They are:
- Band Camp for Middle School
- Band Camp for Senior High
- Jazz Ensemble Camp for Middle School
- Jazz Ensemble Camp for Senior High
- String Orchestra Camp
- Honors Chamber Winds Ensemble Camp

The fee is $50 per 50-minute lesson. Sign-up takes place at camp check-in only. Lessons and instructors are scheduled based on availability. The lesson(s) will take place during lunch or during a rehearsal; no lessons are scheduled outside of the 8am-5pm class day. Most lessons will be with a graduate or doctoral student. Campers may sign up for a maximum of 2 lessons per week.

Upon signing up for a lesson time, please notice the name of your instructor. You will make your check payable to this person. We also accept cash, but not credit cards. Please print the camper’s name on the bottom of the check.

On the day of your lesson(s) you will meet your instructor at the help desk in HMU and sign-in on the sheet at the desk.

Absence policy: If you are absent to a scheduled lesson, we will give you one opportunity to reschedule, only if your instructor has times available for makeups. If the instructor does not have an available make-up time, the instructor will still be paid for the missed lesson. If your instructor is able to re-schedule, and if you are absent again, the instructor will still be paid for the missed lesson. Signing up for lessons implies understanding of the absence policy.

Private lessons are included at the Piano Camp and Piano Institute. Lesson schedules and teacher assignments will be given to campers on their first day of classes. Extra lessons are not available at these camps.
6. PURCHASE REQUIRED MUSIC

**Guitar Workshop** will be using the H.O.T. 2 guitar book by Class Guitar Resources. If you already own this book you can bring it with you. If you do not own the book you can buy it at check in for $20.00 payable with cash or by check made payable to Class Guitar Resources.

**Choral Ensemble Camp** must purchase the music for their Mixed Choir from Beethoven & Company at camp check-in. The price of this packet is TBA. We estimate that we will know the price in May and will post it on our Facebook page and send out notifications as soon as we know.

**All Other Camps** will be provided with music when classes begin and there is no required music to purchase.

7. MERCHANDISE PURCHASES (OPTIONAL) - CASH OR CHECK ONLY

**Concert CD:** Price varies by camp. See order form for details.
CD’s can be purchased at check-in, at concerts, and in advance using the order form,
CD’s can be purchased with cash or check only. Check should be made payable to Florida State University.
CD’s are mailed out directly by the recording company in the fall (usually by October 31).

**Group Photo:** $11.00
Group photos can be purchased at check-in, at concerts, or in advance using the order form.
Photos can be purchased with cash or check only. Check should be made payable to Florida State University.
Photos are mailed out in July.

**Camp T-Shirts:** $15.00
Camp T-shirts are sold only at check-in! These are payable by cash or check only. Checks should be payable to CMENC.

8. AUDITIONS

**PLACEMENT AUDITIONS**

*Applies To: Band Camp (Middle School and Senior High), Jazz Ensemble Camp (Middle School and Senior High), Honors Chamber Winds, String Orchestra Camp, and Guitar Workshop*

Campers at the above listed camps will perform a Placement Audition at check-in. See the box on the next page for what to prepare.

We encourage campers to prepare for the placement audition and then to trust the decisions of the FSU educators to place them in the appropriate ensemble. Our instructors want all campers to get the most out of their camp experience, and we stand behind the decisions they make. Changes will NOT be made. Please be aware that coming late to check-in or missing check-in may effect your placement and/or seating.

We are proud that our campers have the opportunity to play alongside other student musicians from throughout the 50 states and other countries. The students at our camps come from a variety of backgrounds and musical experiences, and therefore, the ensemble assignment and/or seating campers receive may not be what they are used to back home.

At **String Orchestra Camp**, campers will also participate in re-seating auditions at the end of the first week of camp. Re-seating auditions will only change a student's placement in his/her previously assigned orchestra. Students will not change orchestras as a result of re-seating auditions. For the re-seating auditions, students will perform excerpts selected from their orchestra music. After the re-seating auditions, students are not placed in a rank order based on ability. Instead, they are placed in an order that uses student's individual strengths and weaknesses to help each orchestra perform at the highest possible level.

**OPTIONAL AUDITIONS**

Campers at **Choral Ensemble Camp** have the option to audition for the Honors Solo Recital and for Chamber Choir. Auditions will only take place at camp check-in. *If you cannot arrive during the designated check-in time then you will not be able to audition.*

**Honors Solo Recital:**
16 students will be selected to perform at the Thursday evening Honors Solo Recital. If selected, campers will also be assigned to the Class Voice elective (as one of their two daily electives) where they will work on their piece.

**Chamber Choir:**
If selected, campers will be assigned to the Chamber Choir elective (as one of their two daily electives). The Chamber Choir will perform during the final performance on Saturday morning. Approximately 30-35 students will be selected for this ensemble.
What to Prepare for Placement and Optional Auditions

Warm-up rooms will be available

**Band Camps**
(Middle School and Senior High)

**WIND, DOUBLE REED, AND BRASS INSTRUMENTS:**
- Two scales of your choice
- Two solo excerpts, études or short pieces
  - One piece should be slower, lyrical
  - One piece should be faster and more technical

**PERCUSSION:**
Prepare a snare piece and a mallet piece

**Jazz Camps**
(Middle School and Senior High)

**WIND & BRASS INSTRUMENTS:**
- Two major scales of your choice
- One piece of your choice

**DRUMMERS:**
Please be able to play a swing pattern
(You do not need to use your personal kit for this audition; one will be provided. You can unload your drum kit after your audition is complete, before you go to the dorm.)

**PIANO, GUITAR & BASS (ELECTRIC & UPRIGHT):**
Please be able to play a 12 bar blues pattern

**Guitar Workshop**
You will be given short musical excerpts to play and you will have time prior to the audition to review. Do not be concerned about this audition or at the thought of having to sight read. It is a relaxed audition used to aide the instructors in providing a personalized learning experience at camp.

**Choral Ensemble Camp (optional)**
A classical solo of your choice. You may use the same piece for both auditions. If you are auditioning for the solo recital, then this piece should also be the piece that you want to sing at the recital. An accompanist will be provided.

**String Orchestra Camp**
- Two scales of your choice
- One solo piece of your choice
- You may also be asked to sight read

**Honors Chamber Winds**
(All campers audition at 2:00pm)
You do not need to prepare anything. You will be provided with music to sight read.

9. STORE YOUR INSTRUMENT
After you have finished your Placement Audition (if required) you should store your instrument in the location printed on your Welcome Packet. This may be a locker or a secure storage room depending on your instrument and camp. Jazz Ensemble Camp drummers can drive up the breezeway (see camp map) and unload their drum kits there.

10. GO TO YOUR NEXT STOP
**NIGHT CAMPERS** should now head to the dorm.
**DAY CAMPERS** are done with check-in at this point and should plan to return for the first scheduled camp event as listed below:

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<thead>
<tr>
<th>DAY CAMPERs</th>
<th>DAY and TIME</th>
<th>EVENT, LOCATION</th>
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<tr>
<td>Band Camp for Middle School</td>
<td>Monday, 7:30am</td>
<td>Schedule pick-up, Breezeway</td>
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<tr>
<td>Band Camp for Senior High</td>
<td>Monday, 7:30am</td>
<td>Schedule pick-up, Breezeway</td>
</tr>
<tr>
<td>Choral Ensemble Camp</td>
<td>Monday, 7:30am</td>
<td>Schedule pick-up, Breezeway</td>
</tr>
<tr>
<td>Double Bass Workshop</td>
<td>Check-in Day @ 4:00pm</td>
<td>See schedule on page 13</td>
</tr>
<tr>
<td>Guitar Workshop</td>
<td>Check-in Day @ 7:30pm</td>
<td>Faculty Introductions &amp; Concert</td>
</tr>
<tr>
<td>Honors Chamber Winds</td>
<td>Monday, 7:30am</td>
<td>Schedule pick-up, Breezeway</td>
</tr>
<tr>
<td>Jazz Ensemble Camp for Middle School</td>
<td>Check-in Day @ 8:00pm</td>
<td>Faculty introductions and jam session, DRH</td>
</tr>
<tr>
<td>Jazz Ensemble Camp for Senior High</td>
<td>Check-in Day @ 8:00pm</td>
<td>Faculty introductions and jam session, DRH</td>
</tr>
<tr>
<td>Marching Band Leadership Camp</td>
<td>Monday, 8:00am</td>
<td>Drop-off at CHIEFS FIELD</td>
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<tr>
<td>Piano Camp</td>
<td>Monday, 7:30am</td>
<td>Schedule pick-up, Breezeway</td>
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<tr>
<td>Tuba and Euphonium Workshop</td>
<td>Check-in Day @ 4:00pm</td>
<td>See schedule on page 13</td>
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</tbody>
</table>
Dorm check-in takes place at The Southgate Campus Centre - 675 West Jefferson Street AFTER you have gone through the first part of check-in at the Housewright Music Building.

There is a parking garage on Pensacola Street across from the dorm where you can park.

At Dorm Check-In you will:
- Get your room assignment and counselor assignment
- Get your meal card
- Turn in any medications the counselors will be administering
- Turn over your car keys if you are an overnight camper who drove yourself to camp.
- Get your room key.

After you receive your room key, you can return to your car, get your bags, and head to your room.

**WHERE IS THE DORM?**

**LEAVE YOUR BAGS IN YOUR CAR UNTIL YOU HAVE YOUR ROOM KEY!!!**

The only things you should bring from your car to dorm check-in is:
- The name tag you received with your Welcome Packet
- Any medications that you are expecting the counselors to administer. These should be packed according to the Medical Care section on page 16.

**AFTER CHECK-IN**

Once you have received a room key you are officially under the supervision of the camps. If you wish to leave the dorm (to eat, run errands, etc...) you can only do so by being signed-out in the Dorm Office on the 2nd floor by your parents or a pre-approved guardian.

Dinner will be served starting at 5:00pm and it is the first meal covered under the dining plan. All night campers must be in their rooms by 6:00pm and will be taken by their counselors to Opperman Music Hall for orientation.

*A specific schedule for your camp follows on the next page(s).*
Marching Band Leadership and Color Guard Camp Schedule

Campers check-in on Sunday, July 08 between 11:00am-2:30pm. Starting on Monday, July 9 you will follow the schedule below.

If you miss check-in at the Housewright Music Building on Sunday, you need to come to the administration office in 214 Kuersteiner BEFORE going to the Chief’s Field on Monday morning. This applies to day and night campers. NO CAMPERS can start activity on the Chief’s Field without having checked-in. This means you should have received a name tag. If you don’t have a name tag then you haven’t checked in!

MORNING ACTIVITIES:
MONDAY, 7/9 - THURSDAY, 7/12

Morning activities for everyone at this camp will take place on the Marching Chief’s Practice Field beginning at 8:00am.

Counselors will be stationed at the field beginning at 7:45am for day-camper drop-off.

Visit campus.map.fsu.edu for an interactive map if you are unsure of the field location.

AFTERNOON ACTIVITIES:
MONDAY, 7/9 - THURSDAY, 7/12

Day-campers should be picked up from their specific afternoon activity location (listed below) at 4:00pm.

For MARCHING BAND campers, afternoon activities will take place at the HOUSEWRIGHT MUSIC BUILDING. Day Camper should be picked up at the Breezeway.

Day campers who have not been picked-up by 4:30 will be walked over to the Southgate Dorm where they will need to be picked up from the camp office on the 2nd floor. Day-Campers wishing to stay on campus during the dinner breaks can walk over to the Southgate Campus Centre with the night campers and purchase dinner for $5.00.

COLOR GUARD and AUXILIARY afternoon activities will take place at the CIVIC CENTER. Day campers should be picked up here.
FRIDAY, JULY 13
All activities on Friday, July 13, for everyone at MBLC, will take place in Westcott 060.

Day Campers should be dropped off at the traffic circle by 8:15am as shown on the map to the right.

EVENING ACTIVITIES

Below is a tentative evening activity schedule. When there are multiple activities, overnight campers must participate in one of them. Day campers are not required to participate in optional activities but they are welcome to participate (see page 17 for more information). If the activity has a fee, payment must be made in cash when the camper signs-up for the activity.

<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>JULY 08</td>
<td>JULY 09</td>
<td>JULY 10</td>
<td>JULY 11</td>
<td>JULY 12</td>
<td>JULY 13</td>
</tr>
<tr>
<td>7:00pm</td>
<td>Times Vary</td>
<td>7:00-9:00PM</td>
<td>7:00-9:00PM</td>
<td>7:00-9:00PM</td>
<td>2:30PM</td>
</tr>
<tr>
<td>8:30pm</td>
<td>Orientation</td>
<td>Help Sessions</td>
<td>Help Sessions</td>
<td>Help Sessions and Evaluations</td>
<td>PASS &amp; REVIEW</td>
</tr>
<tr>
<td>Meet and Greet with Faculty &amp; Staff (though this is not required for day-campers it is strongly recommended)</td>
<td>(Housewright Music Building)</td>
<td>(Housewright Music Building)</td>
<td>(Housewright Music Building)</td>
<td>(Housewright Music Building)</td>
<td></td>
</tr>
</tbody>
</table>

Activity Choice #1: SkyZone ($13.00; off-campus)
If you think you may be interested in signing up for this activity, click on the link above and have your parents fill out their online waiver form. You won’t be able to jump without one. Filling out a waiver does not commit you to going.
Buses depart at 6:30pm

Activity Choice #2: Movies (Free; on-campus)

Activity Choice #3: Roller Skating ($10.00; off-campus; SkateWorld)

Activity Choice #4: Games on Landis Green (Free; on-campus)
CAMP ESSENTIALS

Your experience at the FSU Summer Music Camps will go far beyond studying notes on a page. It is an opportunity to try new things, gain independence and confidence, and to take advantage of new opportunities that will help you grow as an individual as well as a musician.

PEOPLE

Day counselors are with the campers while they attend classes during the day. These counselors are primarily undergraduate College of Music students and are a great resource for campers that want to know more about what it’s like to be a student at FSU. Day Counselors are available to assist with anything the campers need, from forgotten items and finding classrooms, to pep-talks and snacks. Day counselors are stationed at the Help Desk in the Housewright Music Building and at Satellite Help Desks throughout the other classroom buildings.

NIGHT COUNSELORS

Our resident staff of night counselors supervise the campers when they are at the dorm and at evening recreation activities. Counselors are primarily upper-level undergraduate or graduate level FSU College of Music students. Many of them were campers in years past. Our counselors are always on hand to assist and to provide guidance, and they are ready to help with homesickness and other issues that might arise at camp.

DIRECTOR and ASSISTANT DIRECTORS

Dr. Steven Kelly, Camp Director
Professor of Music Education
Florida State University

Dr. Mark A. Belfast Jr., Assistant Camp Director
Assistant Professor of Music Education
Southeastern University

Ryan V. Scherber, Assistant Camp Director
Assistant Professor of Music Education
Case Western Reserve University

Our administrative team is a dedicated group FSU staff, students, and alumni.

PLACES

CAMP OFFICES

There is a dorm office located on the 2nd floor of Southgate which is staffed by our counselors 24-hours/day. Campers will come to the office to sign-up for activities, pick-up packages, purchase items from the camp store, or to get assistance from a counselor.

There is a Help Desk in the lobby of the Housewright Music Building. Day counselors will be available for assistance at this location from 7:30am-5:00pm, Monday-Friday, when camp classes are in session.

Our Administration Office is located in the Kuersteiner Music Building Room 214. Office hours are Monday-Friday, 8:00am-5:00pm when camps are in session. Off-season hours are Monday-Friday, 9:00am-4:00pm.

CAMP STORE

A camp store will be set up in the dorm office to sell snacks, beverages, and other miscellaneous items such as laundry detergent, toothpaste and other items that may have been forgotten. This store accepts cash only. For snacks and beverages in the music buildings, there are vending machines which accept debit cards or cash.

Read The Directors' Biographies Online
CLASSEMM & PERFORMANCE LOCATIONS

Classes and rehearsals take place in the FSU College of Music buildings: Kuersteiner Music Building, Housewright Music Building, Kellogg Building, and Westcott. We utilize all of the College of Music performance spaces including Ruby Diamond Concert Hall, Opperman Music Hall, Dohnanyi Recital Hall, and Longmire Recital Hall.

DORM

All campers stay in a privately-owned dorm called the Southgate Campus Centre located at 675 West Pensacola Street, Tallahassee, FL 32304.

The building is staffed with a 24-hour security desk in the main lobby. Each room is 220 sq. feet and will house four (4) students. Male and female rooms are separated by floor. Each room has its own bathroom and will contain two sets of bunk beds, two wardrobes for storage, one overhead ceiling light, a shower curtain, and toilet paper. Please don’t expect any bells or whistles! After all, this is camp. These rooms are certainly a step up from a cabin in the woods!

The dorm has laundry facilities available. The machines use a laundry card which can be purchased from the camp office. There is time during the two-week camps to do laundry on the weekend. The average cost of a load of laundry (washing & drying) is $2.00.

DINING HALL & MEALS

The dining hall is located on the first floor of the dorm. It provides cafeteria style dining that includes a hot entrée, salad bar, and beverage station with each meal. A sandwich bar is added at lunch, and a dessert station and cereal bar are available at most meals.

Three meals per day are included for overnight-campers starting with dinner on check-in day. You will receive your meal card at dorm check-in. Please keep this meal card in a safe place (we suggest tucked into the back of your name tag). There is a fee for lost meal cards. If you lose your meal card please see a counselor in the 2nd floor dorm office for a replacement.

There is no meal plan included for day-campers. Day-campers may choose to bring their own lunch with them or to purchase meal tickets for the dining hall. Meal tickets are $5.00/meal and can be purchased at the dining hall. Campers who bring their lunch can eat at tables in the Southgate Campus Center lobby or in a designated area at the College of Music. Beverages are available to purchase at the camp help desk and at the camp store, as well as vending machines in the College of Music.

Due to food safety regulations, no outside food or drink (including snacks and food from your dorm room) is permitted in the cafeteria.

The dining hall has limited capability to accommodate special dietary concerns. Though they will certainly try to help where possible, the extent to which they can provide special meals can only be determined on a case-by-case basis. Our camp office can answer general questions regarding dietary concerns. If arrangements are being made for special meals due to allergies, you will meet with the dining hall director at camp check-in to go over the process for getting your allergen free meals.

LOST AND FOUND

We maintain a lost and found at the Help Desk and the Dorm Office. Any items left/lost at camp can be returned at the families expense via the UPS store on campus. The following is the process for items from lost and found:

1. Contact our office at 850-644-9934 or email us at musiccamps@fsu.edu with a specific detail and description of the item(s).
2. We will contact you as quickly as possible about whether the item was in the lost and found or not. If we have found the item(s) you can choose to have it shipped back to you.
3. Once you confirm that you want the item shipped we will bring it over to the UPS Store. ONCE WE HAVE DELIVERED IT TO THE STORE WE WILL CONTACT YOU.
4. After you are notified that the item is at the UPS store you will need to call them at (850) 561-9180. You will need to be prepared to pay with a credit card over the phone and can decide with the UPS representative your preferred method of shipping. It is up to you to ensure the item is actually shipped; the camps are not responsible for any item once it is dropped off with UPS.

Any lost/found items not claimed by JULY 20 will be discarded or donated.
Activities will be scheduled for each evening and will include concerts, rehearsals, and activities such as sports, movie nights, ice cream socials, and more. All activities are supervised by our camp staff. **Tentative activity schedules are located in this handbook. Campers will be provided with a final activity schedule approximately two-weeks prior to camp check-in.**

Recreation activities take place both on and off-campus. For activities that take place off-campus, campers will be transported using an accredited bus company.

Though there will always be a free activity offered each evening, some optional recreation activities will be offered at an additional fee, approximately $7.00-$15.00. Campers wishing to participate in one of the optional activities that have a fee will sign-up and pay for the activity, with cash, at the Camp Office in Southgate during lunch time.

**Exercise & Sports**

We can not make accommodations for campers to workout or practice other sports while at camp. There is not enough time in the campers schedule, and we do not have access to fitness or sports facilities. Campers who wish to exercise by running may do so only if there is a counselor to go running with them during their free time.

**Computers & Classwork**

The dorm does not offer internet service. There is limited access to the Internet available for students who are enrolled in an academic course. Arrangements can be made in advance and campers must bring their own laptop. Access will be provided on evenings when the campers schedule permits. Use the Special Service Request Form (part of your supplemental forms) to request computer access for classwork.

**Weekend Activities for Two-Week Camps**

**Band Camp for Senior High, String Orchestra Camp, and Honors Chamber Winds:**

Camp will continue over the weekend of June 30 - July 1. There will be a required rehearsal of all large ensembles on Saturday morning and then all campers will attend the band concert at 10:00am. The afternoon will be devoted to organized recreation activities and in the evening there will be a dance with a DJ. On Sunday morning, students will be able to sleep in, do laundry, etc. The afternoon will be devoted to recreation activities and will end with our annual variety show!

Camp continues as regularly scheduled on July 4th and all campers are required to attend classes.

**Piano Institute:**

Camp will continue during the weekend of June 16th and 17th. On Saturday and Sunday there will be practice time and a concert in the morning, followed by recreation activities in the afternoons and evenings. Campers will also be able to sleep in, do laundry, etc.

**All Two-Week Camps:**

Campers who wish to attend church on Sunday at our two-week camps may do so as long as there is a counselor available to go with them. Though counselors will do their best to take the camper(s) to their preferred denomination, the church selected may be based on how many campers wish to go and how many counselors are available to take them. Campers should let their counselors know early in the week if they would like to attend church so that arrangements can be made.
The FSU Summer Music Camps does not have a nurse on staff. Employees of the Summer Music Camps are not responsible for making health decisions on behalf of the campers. All medical care will be given by a health professional at one of the facilities listed here.

Campers age 13 and over who experience health problems while at camp will be treated at the FSU Wellness Center (9am-4pm) or at Patients First, a group of local urgent care facilities. Campers age 12 and under will be treated at Patients First. The Tallahassee Memorial Hospital or Capital Regional Medical Center will be utilized for all emergency situations.

If a camper does not necessarily need medical treatment but they are not feeling well enough to attend classes or activities on a particular day, the camper can rest in Sick Bay (located in the dorm adjacent to the dorm office).

TELLING US ABOUT YOUR CAMPER
One of the supplemental forms is a Medical Information Form. This form is used to alert us of any ongoing medical issues or conditions and to instruct us as to how you would like medications to be administered. Please fill out this form with as much detail as possible. No vaccine history or physical examination by a doctor is required.

ONGOING MEDICAL CONDITIONS OR CONCERNS
Our camp can accommodate students that have medical conditions, including those that may restrict participation in activities. We are happy to work with your family to make your campers experience as carefree as possible. If your son or daughter has an ongoing medical condition, has a history of other ailments, or was recently hospitalized for any reason, please alert us on the Medical Information Form or contact us directly in the office to talk through arrangements.

TALK TO YOUR CAMPER ABOUT TALKING TO US
Before coming to camp, be sure that your child knows to alert an adult immediately if they are experiencing any signs or symptoms of medical problems. Campers should know that asking for assistance is the first step to feeling healthy and enjoying camp.

INSURANCE
FSU requires that all families with medical insurance provide a copy of the medical insurance card as part of the supplemental forms. If your family does not have medical insurance you will be asked to indicate this on the Statement of Voluntary Consent Form and agree that all medical costs which may be incurred at camp will be the family's responsibility. Please contact us if you have any questions.

MEDICATIONS
The Summer Music Camps has the following medication policy:

Medications must be turned into the camp office at check-in and will be administered by camp staff UNLESS a Medication Permission Statement has been signed and submitted.

A Medication Permission Statement allows campers to administer their own medications and acknowledges that the camper is fully responsible for securing their medications and taking them as directed by you or the child's physician. In this case, the camp staff will not be involved with your campers medications. The only medications which may be in the camper's possession without a signed medication permission form are rescue inhalers and Epi-Pens.

You will give us your instructions and make a selection for medication administration on the Medical Information Form.

Option 1. Medications To Be Administered by Camp Staff
If a camper will be bringing prescription or non-prescription medications and you would like them to be administered by camp staff, they must be turned over to the counselors at camp check-in. Medications will be held in the camp office and the camper will come to the camp office at the appropriate time to take the medication. Medications shall be dispensed according to written directions on the label. A log is kept in the camper's record of each dose. Though the camp staff is not responsible for ensuring that campers take their daily or routine medications, campers that do not come to take for their medications may be pulled from class so that they can take it. The Summer Music Camps also reserves the right to have medication administered by the Health & Wellness Center if necessary or to contact parents if the camper is not taking the medication as directed.

It is the parents responsibility to:

• Provide medications in their original container. Prescription medications should have a label stating the name of the physician, child's name, name of the medication and the medication directions.
• Provide exact dosing information on a sheet to be signed by a parent (required) or the physician (preferred).
• Provide updates and/or changes to medication usage and/or dosage.
• Provide ample medication at the start of camp.
• Ensure that the medications have actually been given to the counselor on the first day of camp.
We suggest that parents pack medications in a large, Ziplock bag marked with the camper’s name on the outside and place a copy of the sheet of dosing instructions inside the bag.

Please note that the camp does not have a supply of common medications to give to campers. Unless you supply common medications (Tylenol, Advil, Benyrl, Tums, etc...) for camp staff to administer, any as-needed medications may only be accessed by the camper by going for treatment at the FSU Health & Wellness Center, Patients First, Tallahassee Memorial Hospital or other care facility and then supplied by medical personnel in collaboration with you.

Option 2. Medications To Administered by the Camper
If you prefer that your camper be able to administer his/her own medications (prescription and/or non-prescription) you will need to sign the Medication Permission Statement that is part of the Medical Information Form. This statement requests that the camper be permitted to keep his/her medications on their person or in their room rather than turning the medications over to camp staff. You will also acknowledge that your child will be solely responsible for these medications and for taking them as directed, and that it is not permissible for your child to provide medications to other camper(s) and that doing so may result in dismissal from camp.

Please note that the camp does not have a supply of common medications to give to campers. Any medications beyond what you send with the camper may only be accessed by going for treatment at the FSU Health & Wellness Center, Patients First, Tallahassee Memorial Hospital or other care facility and then supplied by medical personnel in collaboration with you.

Option 3. Camper will not bring any medications
With this option you are telling us that the camper will not be bringing any medications, prescription or non-prescription, with them to camp. If the camper needs any medications then they will need to seek medical treatment at the FSU Health & Wellness Center, Patients First, Tallahassee Memorial Hospital or other care facility, and medications would be supplied by medical personnel in collaboration with the parent. The camper will not have any medication in their room or on their person.

The Different Types of Music Stands

Packing information is coming up next but we just couldn't wait to tell you to...

Bring a music stand!

If you don't, there's no telling what you'll get stuck with...
When packing for camp, please remember:
1. The rooms are small and have to fit all four campers belongings. Bring only what you really need.
2. Mark ALL your belongings with your name.
3. If something has sentimental value to you - leave it at home!

**BASIC ITEMS**
- Sheets for extra long twin bed *(if you cannot find extra long sheets, you can use two standard twin flat sheets or sleeping bag).*
- Blanket *(the rooms can be very chilly)*, Pillow & Pillow Case
- Bath Towel, Hand Towel, Washcloth
- Personal toiletries including shampoo, conditioner, bath soap, & hand soap
- Small lamp or personal reading light
  *There is one light in the room on the ceiling and it is not very bright. The rooms tend to be on the dark side. If you want to be able to read, write, etc., especially after the room light has been turned out, you’ll need to bring your own.*
- Alarm Clock
- Charger for your phone
- Refillable water bottle
- Sunscreen
- A small notebook, pens, and pencils

**CLOTHING ITEMS**
- Casual clothes to wear to classes, rehearsals, and recreation activities
- Sneakers or other comfortable footwear*
  *SAFETY NOTE - Though flip flops may be comfortable summer footwear, they can often be dangerous. When the campus sidewalks get wet, they are extremely slick. We have brought numerous campers to the health center because of sandals. We encourage you to consider bringing footwear that won’t land you in the hospital.*
- Rain jacket and/or umbrella *(This is ESSENTIAL! It rains daily in Tallahassee in the summer!)*
- Sweater or sweatshirt *(rehearsal rooms can get very chilly)*
- Hat, sun visor, sunglasses
- Bathing suit *(Piano Institute, Band Camp for Senior High, String Orchestra Camp, and Chamber Winds only)*

**PERFORMANCE DRESS**
Performance Dress for all camps *(except Marching Band Leadership and Majorettes)*:
- Girls: Black Skirt or Pants (skirts must be below the knee); White Blouse; Black Shoes; Stockings
- Boys: Black Trousers; White Dress Shirt (long or short sleeve); Long, Dark Tie; Black Shoes; Black Socks.

**Choral Ensemble Camp:** In addition to the dress listed above, campers should bring the following for the Small Ensembles Concert on Friday night:
- Jeans and a t-shirt *(we like the camp t-shirt, but any t-shirt is okay).*

Marching Band Leadership and Color Guard Camp:
- No special dress required. Regular camp clothes - shorts and t-shirts - are fine.

**ELECTRONICS**
If you decide to bring any personal electronic devices such as a television, laptop computer, game consoles, iPad, camera, etc, please understand the following:
- These items are your responsibility. The camps are not responsible for damage, theft, or loss of any personal item.
- You are sharing a small room with three other people and constantly moving between buildings and rooms. It’s easy to leave something behind or for something to go missing.
- There is no place to secure them when not in use or when you are not in your room. The rooms do not have a safe and there is no lockable location for items to be kept.
- Due to the risk of fire, it is not permitted to bring Hover Boards.

**FOOD ITEMS**
You are permitted to bring snack items with you for your room but we ask you to follow these guidelines:
- Your roommates may have allergies to which you are unaware. Please bring food items that are individually sealed & packaged and consider bringing nut-free items.
- There are no refrigerators. Anything you bring will need to be kept at room temperature.
- The rooms are small and there is not a lot of extra storage space for food. Bring only what you really need.
- Consider a refillable water bottle rather than a case of water.
- You can not bring food from your room into the cafeteria. It is against health regulations.
MUSIC AND PERFORMANCE ITEMS

- **A MUSIC STAND LABELED WITH YOUR NAME**
  You will be moving this from class to class and building to building with you, so a foldable, compact one is best. (Vocalists and Pianists do not need one).

- **MUSIC** that you’d like to work on at camp in personal practice or private lessons

- **YOUR INSTRUMENT AND INSTRUMENT ACCESSORIES**
  Everyone needs to bring their instrument with them to camp except as listed below. Don’t forget your accessories such as rosin, rock stops, cleaning cloths, valve oil, reeds, extra strings, etc.

  *FSU does not have any instruments available for camper use. If you do not own your instrument, we suggest contacting your school music director and arrange to use a school instrument during your camp. If you have extenuating circumstances which may prevent you from bringing your instrument to camp, please contact the camp office. Local instrument rentals are often available through Music Masters: (850) 224-6158, www.musicm.com.*

<table>
<thead>
<tr>
<th>Percussionists at Band Camp (Middle School and Senior High)</th>
<th>Only need to bring sticks &amp; mallets (timpani &amp; marimba), stick bag, practice pads</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drummers at Marching Band Leadership Camp</td>
<td>Only need to bring sticks, stick bag, practice pads</td>
</tr>
<tr>
<td>Drums at Jazz Ensemble Camp (Middle School and Senior High)</td>
<td>A 4-5 piece drum kit - snare drum, 1-2 rack toms, floor tom, cymbals (ride, crash and hi-hat), and hardware (hi-hat stand, cymbal stand(s), drum throne, bass drum pedal)</td>
</tr>
<tr>
<td></td>
<td>Drumsticks and brushes</td>
</tr>
<tr>
<td>Electric Bass at Jazz Ensemble Camp (Middle School and Senior High)</td>
<td>In addition to your instrument, you should bring: an amp, cables, and an extension cord</td>
</tr>
<tr>
<td>Electric Guitar at Jazz Ensemble Camp (Middle School and Senior High)</td>
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<tr>
<td>Electric Guitar at Guitar Workshop</td>
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<td></td>
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</tr>
<tr>
<td>Double Bass Players</td>
<td>In addition to your instrument, bring a stool (bar stool height) labeled with your name.</td>
</tr>
<tr>
<td></td>
<td>Jazz Ensemble: If you plan to play with a pick-up (optional) you should also bring an amp, cables, and an extension cord.</td>
</tr>
<tr>
<td>Pianists</td>
<td>A pair of headphones with a 1/4” stereo jack. If you only have earbuds, Amazon sells adapters.</td>
</tr>
<tr>
<td></td>
<td>A metronome.</td>
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<tr>
<td></td>
<td>For Piano Camp: 1 or 2 pieces of music that are performance ready. Bring the original music with you. No memorization is required. Pieces should not exceed 3 minutes. Pieces can be of any style, not just classical.</td>
</tr>
<tr>
<td></td>
<td>For Piano Institute: 1 or 2 pieces of music that are performance ready. Bring the original music with you. These pieces should be memorized. Pieces should not exceed 6 minutes. Works should be of standard classical repertoire (no rock, pop, musicals or film scores).</td>
</tr>
<tr>
<td>Marching Band Leadership and Color Guard campers</td>
<td>An mp3 player, iPod, cassette player or some form of personal music device.</td>
</tr>
<tr>
<td></td>
<td>Baton, whistle and/or conducting gloves (if you have them).</td>
</tr>
<tr>
<td></td>
<td>Color Guard/Auxiliary should bring flags and/or rifles.</td>
</tr>
</tbody>
</table>
The following camps offer a daily elective class(es), and in some cases a Small Ensemble or Masterclass, as part of their class schedule:

- Choral Ensemble Camp
- Guitar Workshop
- Piano Camp
- Piano Institute
- Band Camp for Middle School
- Band Camp for Senior High

Use your Supplemental Camp Forms to submit your preferences for these classes. Classes are assigned based on a first-come/first-serve basis. Every effort will be made to give you your first choice.

**The deadline to submit your preferences is two weeks before the start of your camp.**

You will find out your elective assignment when you receive your schedule on the first day of camp classes.

---

### Choral Ensemble Camp

During this camp there will be two elective classes each day. Students who audition for Chamber Choir and are selected will only take one of the electives listed below and will be assigned to Chamber Choir as their PM elective class. Students who audition for the Solo Recital and are selected will only take one of the electives listed below and will be assigned to Class Voice as their other one.

All students will also be in a small ensemble which will be assigned by the faculty based on preferences, number of years at camp and voice part enrollment.

<table>
<thead>
<tr>
<th>Elective Options</th>
<th>Small Ensemble Options</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Choral Theory</strong> - An advanced music theory course where the music of Mixed Choir will be analyzed in detail.</td>
<td>Pop Acapella Ensemble (all voice parts)</td>
</tr>
<tr>
<td><strong>Conducting</strong> - Students learn basic conducting techniques and applications.</td>
<td>Mixed Madrigals (all voice parts)</td>
</tr>
<tr>
<td><strong>Diction</strong> - Introduction to the international phonetic alphabet.</td>
<td>Mens Ensemble</td>
</tr>
<tr>
<td><strong>Musicianship</strong> - This course will help develop aural skills and ear training.</td>
<td>Treble Ensemble</td>
</tr>
<tr>
<td><strong>Handbells</strong> - Learn the basics of playing handbells and play in a handbell choir</td>
<td></td>
</tr>
</tbody>
</table>

### Piano Institute and Piano Camp

During the Piano Institute there will one elective class per day. During the Piano Camp there will be two elective classes each day.

- **Composition and Arranging** - Create your own music! Students will work on original compositions based on works of a variety of styles and composers.
- **World Music** - This elective will introduce students to a variety of traditional music from different cultures of the world.
- **Duet Piano** - This elective will pair students together to play in a piano duet, and introduce students to literature written for Duet Piano.

### Guitar Workshop

During this camp there will be one elective class per day, as well as a masterclass. Campers will make their selections at check-in in consultation with the instructors based on their experience and interests. **There is no preference form to send in advance.** Topics for these classes this year may include:

- Fretboard Concepts for Lead Guitar
- Intro to Songwriting and Composition
- Classic Rock Riff of the 60 & 70s
- Advanced Songwriting Methods
- Jazz Chord Comping
- Arranging Pop Music for Guitar
- Latin Strumming Techniques
- Fretboard Concepts for Classical Guitar
- Disciplined Practice Habits for Better Lead Guitar
- Fingerpicking in Popular Music
BAND CAMP FOR MIDDLE SCHOOL

During this camp there will be one elective class each day. Option are:

Brass Choir - This ensemble offers a brass choir designed to expose the student to some of the finest brass literature from the Renaissance period to the present. Students who sign up for this elective should already know how to play a brass instrument.

Clarinet Choir - This ensemble provides students the opportunity to perform literature arranged or composed for the large clarinet ensemble. Students who sign up for this elective should already know how to play the clarinet.

Conducting - Students learn basic conducting techniques and applications.

Double Reed Ensemble - This elective offers double reed students a performing ensemble experience where instrument specific needs and demands are addressed as they pertain to double reed repertoire. Students who sign up for this elective should already know how to play a double reed instrument.

Flute Choir - This ensemble explores and performs literature composed for multiple flutes. Students who sign up for this elective should already know how to play the flute.

Guitar: Beginning - This class will allow students with no experience playing the guitar to learn some basic guitar skills. You must bring your own guitar with you in order to sign up for this elective. Electric guitarists must bring their guitar, cables, amplifier, and power strip or extension cord.

Guitar: Intermediate - This class will allow students with some experience playing the guitar to work on guitar skills and ensemble playing. You must bring your own guitar with you in order to sign up for this elective. Electric guitarists must bring their own guitar, amplifier, and power cords.

Jazz Improvisation - This course is an introduction to the art of jazz improvisation and provides the student with hands-on experiences.

Practice Time - Campers will be assigned a private practice room where they can spend time working on the new music they’ve been assigned at camp, or music that they bring with them from home.

Percussion Ensemble - Students explore and perform literature written for multiple percussionists. Students who sign up for this elective should already have some percussion experience.

Saxophone Choir - Students study and perform literature written and/or arranged for the large saxophone ensemble. Students who sign up for this elective should already know how to play the saxophone.

Steel Drum Ensemble - This course will introduce students to the styles of Caribbean and Latin American steel drum music native to Trinidad.

BAND CAMP FOR SENIOR HIGH

During this camp there will be one elective class each day. Option are:

Brass Choir - This ensemble offers a brass choir designed to expose the student to some of the finest brass literature from the Renaissance period to the present. Students who sign up for this elective should already know how to play a brass instrument.

Chorus - Give your arms a break from holding that big instrument and work on the one you've always had - your voice! Sing traditional and popular chorus music and expand your overall musicianship.

Clarinet Choir - This ensemble provides students the opportunity to perform literature arranged or composed for the large clarinet ensemble. Students who sign up for this elective should already know how to play the clarinet.

Conducting - Students learn basic conducting techniques and applications.

Double Reed Ensemble - This elective offers double reed students a performing ensemble experience where instrument specific needs and demands are addressed as they pertain to double reed repertoire. Students who sign up for this elective should already know how to play a double reed instrument.

Flute Choir - Students explore and perform literature written composed for multiple flutes. Students who sign up for this elective should already know how to play the flute.

Guitar: Beginning - This class will allow students with no experience playing the guitar to learn some basic guitar skills. You must bring your own guitar with you in order to sign up for this elective. Electric guitarists must bring their guitar, cables, amplifier, and power strip or extension cord.
Guitar: Intermediate - This class will allow students with some experience playing the guitar to work on guitar skills and ensemble playing. You must bring your own guitar with you in order to sign up for this elective. Electric guitarists must bring their guitar, cables, amplifier, and power strip or extension cord.

Horn Choir - This ensemble provides students with the opportunity to perform literature arranged or composed for the large horn ensemble and to play as part of a conch choir. Students who sign up for this elective should already know how to play the horn.

Jazz Improvisation - This course is an introduction to the art of jazz improvisation and provides the student with hands-on experiences.

Practice Time - Campers will be assigned a private practice room where they can spend time working on the new music they’ve been assigned at camp, or music that they bring with them from home.

Percussion Ensemble - Students explore and perform literature written for multiple percussionists. Students who sign up for this elective should already have some percussion experience.

Saxophone Choir - Students study and perform literature written and/or arranged for the large saxophone ensemble. Students who sign up for this elective should already know how to play the saxophone.

Steel Drum Ensemble - This course will introduce students to the styles of Caribbean and Latin American steel drum music native to Trinidad.

Tuba and Euphonium Ensemble - Students study and perform literature written/ arranged for the large tuba and euphonium ensemble.

World Music - This elective will introduce campers to a variety of traditional music from different cultures of the world and authentic traditional instruments.

OTHER SPECIAL OPPORTUNITIES

HONORS SOLO RECITAL FOR BAND CAMP FOR SENIOR HIGH, HONORS CHAMBER WINDS, AND ORCHESTRA CAMP

Campers have the option to audition to participate in the Honors Solo Recital. This special recital will be performed on Wednesday, July 4th. Approximately 15 campers will be selected to perform. Two rounds of auditions will be held during camp (not at check-in). Audition dates, times and details will be provided at camp.

If you would like to audition, please keep the following in mind when preparing music to bring with you:

• The music you audition with will be the music you perform at the recital
• All music must be a music Class A/Grade 5 or higher.
• There is a time limit of 6 minutes
• All parts must be original - NO PHOTOCOPIES of music are allowed
• Only solos (with or without accompaniment) are acceptable. No ensembles, no trios, no duets.
• If an accompanist is required, one will be provided

PERFORMANCE INFORMATION

Performance times and locations are subject to change. Please check your email for concert reminders sent out 3 days before the final concert for any changes.

All performances are free and open to the public. No tickets are required.

Seating is general admission and concert halls open 30 minutes prior to the performance.

Parking for all weekend and evening performances is available in any FSU parking lot. We recommend the parking garage on the corner of Macomb and Call Street or in the Palm Court Parking Lot.

Parking for weekday concerts (M-F, 8-5) is limited. Metered visitor spots are available on the bottom floors of the parking garage and on some street.

No food or drink is allowed in the performance hall. Non-flash photography/video is allowed but please be respectful of the performers, conductors and other audience members.

No pets allowed in the performance halls except trained service animals.
CAMP RULES & POLICIES

Nothing is more important to us than the well-being of our campers. We expect our campers to come prepared every day to practice, play, and perform. We expect our campers to uphold the standards of our community of camp musicians; helping to maintain a safe and welcoming environment, and helping to foster positive relationships between fellow campers. We are vigilant about emotional safety as well as physical safety, about creating a place where campers feel safe, free from harassment, intimidation or bullying. To this end, the FSU Summer Music Camps requires all campers to abide by the following Behavior Policies:

ATTENDANCE
Attendance at all camp events, rehearsals, and performances is mandatory for all campers. Attendance will be taken at the start of each class, every day. Night campers are not permitted to stay in their rooms if they are not feeling well. Anyone not well enough to go to a camp activity must be resting in sick bay or receiving medical treatment.

If your child is a day-camper and will be absent on a particular day, please call our office at 850-644-9934 to let us know that they will not be in.

BULLYING
Bullying is when one or more people exclude, tease, taunt, gossip, intimidate, stalk, destroy property, hit, kick, or put down another person with the intent to hurt another or at the expense of someone else. Bullying can also happen through cyberspace: through the use of e-mails, the internet, cell phones, text messaging, instant messaging, social media apps, and other less direct methods.

The FSU Summer Music Camps maintains a bully-free environment, and does not tolerate bullying behaviors in any form including the use of social media. Bullying is inexcusable, and campers that are believed to be bullying or participating in bullying behaviors will be subject to immediate disciplinary actions, up to and including dismissal.

CAMPER SIGN-OUT
Campers are only permitted to leave camp as follows:

- Parents may sign-out campers out by going to the Camp Help Desk (lobby of HMU) or the Camp Dorm Office (second floor of Southgate) and showing ID.
- Parents may give written permission for an adult over the age of 21 to sign-out their child by using the Sign-Out Permission Form. You may submit the form online, bring it to us in person, fax it to 850.644.5257, or send via e-mail to musiccamps@fsu.edu.

Campers may visit with friends and relatives who are not music campers in the lobby of the Southgate Campus Centre during the evening hours before curfew and on Saturday & Sunday afternoons only. Guests must register with the dormitory supervisor and are subject to the Rules of Camp. For the safety of all campers, the camp staff reserves the right to deny visitation between campers and non-camp guests. Only music campers are permitted in the residential areas of Southgate.

CELL PHONES AND HAND-HELD DEVICES
Campers are allowed to have cell phones for use during free time. Cell phones and all other devices such as music players, games, tablets, and other similar devices must be TURNED OFF COMPLETELY and PUT AWAY OUT OF SIGHT during all classes, rehearsals, and performances. Campers may not take videos or photos during performances with their phones unless they have received prior approval from the Camp Director, Assistant Camp Director, or Dorm Supervisor prior to the event.

Cell phones that are turned on, visible, or being used during class, rehearsals, concerts/performances may be confiscated according to the following policy by any member of the camp staff:

First Offense: The cell phone will be confiscated for the duration of the event/class/rehearsal/etc. but will be returned to the camper at the end of the event.
Second Offense: The cell phone will be confiscated for a period of 24 hours.
Third Offense: The cell phone or device will be confiscated for the duration of camp. The item will be returned to the camper at check-out.

If a camper’s cell phone is confiscated, parents will still be able to contact the camper either through the Camp Office or the Southgate Campus Centre.

DRESS CODE
Dress for all camp activities is casual (shorts, t-shirts, jeans) but should be appropriate for classroom instruction and for group recreation activities including swimming. Revealing clothing is not permitted and it is at the discretion of the camp staff to require campers to change or cover up if an outfit or bathing suit is deemed inappropriate.
PERSONAL VEHICLES
Any camper who transports another camper(s) in their personal vehicle does so at their own risk and is responsible for anything that happens to the other campers while in their car.

Overnight campers who drive themselves to camp must turn in their car keys to the dorm staff upon arrival. They will receive a free parking permit for the Southgate Parking Garage where they must leave their car for the duration of camp. Night campers cannot drive cars once they have checked-in and received a room key. Night campers will get their car keys back when they check-out and return their room key. Overnight-campers are not permitted to travel off-campus in a day-camper’s vehicle. Any overnight-camper who travels with a day-camper in the day-camper’s car for any reason may be dismissed from camp.

Day Campers are not permitted to transport other campers in their personal vehicles. Day campers who transport overnight campers in their car are subject to dismissal from camp.

SOCIAL NETWORKING AND INTERNET
Our camp views social networking sites, personal Websites, Weblogs, and photo sharing sites positively and respects the right of campers to use them as a medium of self-expression. Our camp requires, as a condition of participation in the camp, that campers observe the following guidelines when referring to the camp, its programs or activities, its campers, and/or employees, in a blog, on a Website, or in an app:

1. Campers must be respectful in all communications and blogs related to or referencing the camp, its employees, and other campers.
2. Campers may not post photographs or other likenesses of other campers’ or employees without the individual’s explicit consent.
3. Campers must not use obscenities, profanity, or vulgar language.
4. Campers must not harass, bully, or intimidate other campers or employees of the camp. Behaviors that constitute harassment and bullying include, but are not limited to, comments that are derogatory with respect to race, religion, gender, sexual orientation, color, body image, or disability; sexually suggestive, humiliating, or demeaning comments; and threats to stalk, haze, or physically injure another person.
5. Campers must not discuss engaging in conduct that is prohibited by camp policies, including, but not limited to, the use of alcohol and drugs, sexual behavior, sexual harassment, and bullying.

Any camper found to be in violation of any portion of this Social Networking and Internet Policy will be subject to immediate disciplinary action, up to and including dismissal.

SUBSTANCE ABUSE
Smoking of any kind, including vapor products, and substance abuse by campers is not permitted. The use or possession of any non-prescribed drug, alcohol, marijuana, tobacco products, or any other controlled substance; the use of fireworks; the possession of any weapon; stealing; bullying; or the breaking of any civil law or city ordinance is grounds for automatic dismissal from the Summer Music Camps.

VIOLATION OF POLICIES
Campers who violate these Behavior Policies or any of the other camp policies shall be subject to disciplinary actions by the Director of Campus Life, the Dean of Students, the Assistant Camp Directors, or the Camp Director, up to and including dismissal from camp.

Any camper who persistently violates academic or Southgate Campus Centre regulations, the standards of the FSU Summer Music Camps, or standards of Florida State University makes himself/herself liable for dismissal.

Should you be dismissed for any of these reasons, your parents or guardians will be notified. They will be responsible for your immediate transportation home. Students dismissed from camp at any time will not be reimbursed any funds paid, including tuition and housing & food payments.
STUFF FOR MOM & DAD

HOMESICKNESS

Homesickness can happen to anyone, and adjusting to camp can be overwhelming for some students. Usually homesickness manifests within the first 24-36 hours, and common phrases to listen for when your child calls are: “I just don’t like camp”; “The music is too easy and I've already played this piece at school”; “I'm not making any friends” or “I'm bored.” Most of the time these are usually just warning signs that the student is having trouble adjusting to their new environment. Once they have the chance to overcome these anxieties, most campers don’t want to come home.

If you feel that your child might be having trouble adjusting, encourage them to hang in there and then give us a call so that we can do all we can to help them feel comfortable, involved and happy. Our staff has handled these situations before and have a variety of tools and methods at their disposal to get your child interacting with new friends and on the path to having a great time at camp.

To help your child prepare in the months before camp starts, you may wish to try the following techniques which are endorsed by the American Camp Association:

1. Don’t make a “pick-up deal.”
   Promising “If you feel homesick, I’ll come and get you” undermines children’s confidence and dramatically intensifies homesickness. Instead, normalize their anxiety and talk positively about camp.

2. Spend practice time away from home.
   Nothing builds confidence and teaches a child how to cope with time away from home better than...(you guessed it)...time away from home. That weekend at your folks’ house will do wonders for their adjustment.

3. Double-check the check-in and check-out time for your camp.
   Start camp off on a smooth note by arriving on time and on the right day. Use a wall calendar in the months prior to check-in day to make an exciting count-down to the big day.

SENDING MAIL TO CAMPERS

If you are planning to send mail to a camper while they are at camp, we suggest you do the following:

1. Send it before they leave
   Our campus mail system slows the process down by as much as four days! By sending mail the week before your camper leaves, we will be able to hold onto it until their arrival and give it to them during the camp week. Any packages which need to be forwarded after camp has ended will be at the family's expense.

2. Send it to the camp administration office
   We encourage you to send mail to our Administration Office (the address on page 1). Mail that is sent directly to the dorm will be received by Southgate employees - not our camp staff. Sending it to the Camp Administration Office is the only way to ensure that the package will get to the right person.

3. Send it via FedEx or UPS
   If you are sending campers anything of value, we HIGHLY suggest sending it via FedEx or UPS. This is the only way to guarantee that your son or daughter will receive the package. If you use the US Postal Service with a tracking number you will find that once the package leaves the Tallahassee Post Office and enters the campus mail system the tracking number will no longer work and it will seem like the package has been lost. The Post Office will not be able to help you track it down. Only FedEx and UPS will enable you to track your package all the way through delivery.

4. Next Day Service doesn’t really mean next DAY.
   Mail and packages are only delivered to the College of Music once per day - usually at about 3pm. Even if you pay for AM delivery, expedited overnight service or priority delivery, it won't be delivered to our office until the late afternoon. It will then be given to the counselors who will get it to the camper at dinner time. Bottom line - if you send something on a Tuesday via overnight service, don’t expect the camper to get it until Wednesday evening at the earliest.

MONEY

Most of the items that campers spend money on are snacks, drinks, the occasional pizza delivery, and recreation activities. All of these are payable with cash only. The following is a list of common expenditures: Optional Activities/Field Trips: $7-$15/event, Snacks/Pizza/Other Spending: $50 per week.

We encourage parents to make sure that campers have enough money for activities before they leave. It is difficult for parents to get money to campers once they have left campus. The camps are not permitted to cash checks. In the event that you need to send money to a camper after they are here, you will need to utilize the Western Union at the Publix on Ocala Road. You will need to work with your camper and their counselor to determine a time that they can go to receive the transfer.

If you are concerned about your child carrying cash (there are no safes in the rooms), you might consider a pre-paid ATM card. These are available at Walmart and most convenience stores or grocery stores. Just make sure that it can be used as a debit and ATM card. There is a SunTrust ATM machine in Southgate where the camper can withdraw cash from the pre-paid card when they need it.
BEFORE YOU LEAVE HOME

CAMP ESSENTIALS CHECK LIST

☐ Do you know where you’re going and when to be there? If not, read pages 5 & 8 and print out a camp map.

☐ Did you submit your required supplemental forms? If not, make sure you print out a copy and bring them with you to check-in. You can find printable forms on our website by clicking here.

☐ If the camper needs to be picked up at the airport, have you returned your shuttle request form with payment?

☐ Are you attending multiple camps? If yes, are you planning to stay on campus on the night in-between the two camps? If yes, have you submitted your extra housing request form with payment?

☐ Have you read through the Packing Lists to make sure you’ve got everything you need?

☐ Did you pack a music stand?

☐ Do you have your music for your Placement Audition (if applicable)?

☐ If you are requesting a roommate, have you checked to make sure that everyone in your group has submitted their roommate request form?

☐ Did you pack your performance clothes?
We are excited to announce that we will be using **remind.com** as an additional form of communication between our camp office and our families this year. Though reminders and updates will continue to be sent out via email to the address you used during registration, you also have the option to sign-up for text messages through remind.com and receive reminders about your specific camp(s) to your phone. Both parents and campers can sign up to receive the reminders so everyone can stay updated!

There are a few ways to sign up:
1. New users to Remind can go to our web page for your specific camp. On the right hand side you will see a Camp Reminders section with a sign up box which will allow you to create an account.

2. If you prefer to sign-up directly on the Remind.com website, you can create an account and then use the class code list below to find your camp and add it.

3. If you are already using Remind all you have to do is add our "Class". Below are the class codes to help you find it in your app on your phone or computer:

- Band Camp For Middle School = @2018bcms
- Band Camp for Senior High = @2018bcsh
- Choral Ensemble Camp = @2018cec
- Double Bass Workshop = @2018dbw
- Guitar Workshop = @2018gw
- Honors Chamber Winds = @218hcw
- Jazz Ensemble for Middle School = @2018jecms
- Jazz Ensemble for Senior High = @2018jecsh
- Marching Band Leadership & Color Guard = @2018mblccg
- Piano Camp = @2018pianoc
- Piano Institute = @2018pianoi
- String Orchestra Camp = @2018string
- Tuba/Euphonium Workshop = @2018tew

**DO YOU HAVE QUESTIONS?**
**CALL:** 850-644-9934
**EMAIL:** MUSICCAMPS@FSU.EDU