

# FSU College of Music - Doctoral Degree Progress Report

Annual Report

Special Interim Report

Today's Date: \_\_\_\_\_

**To be completed by Graduate Music Office**

Name:			
Current Degree Program:	Major:	Semester #:	Report #:
Telephone:		Email Address:	
Major Professor:			
<input type="checkbox"/> Selected: _____ (name) <input type="checkbox"/> Not yet determined			

Complete	Incomplete	Degree Requirements
		<b>All Degrees</b>
		Graduate Music Classification Entrance Examinations:
		<ul style="list-style-type: none"> <li>• Music History</li> <li>• Music Theory</li> <li>• Applied Music Requirement (if applicable)</li> </ul>
		Diagnostic Exam
		Supervisory Committee Form
		Prospectus (if applicable)
		Admission to Candidacy
		Preliminary Exam (MUS 8964)
		Enrolled for a minimum of 2 treatise or dissertation hours per semester (3 hours for international students)

On track to complete degree requirements within 5 years of preliminary examination

**ATTENTION:**  NOT on track to complete degree requirements within 5 years of preliminary examination

Candidacy extension request must be submitted for consideration

		<b>All Degrees</b>
		Treatise/Dissertation Defense (register MUS 8985)
		Doctoral Exam Form
		Program of Study
		Residency Requirement (24 graduate-level credits taken within a 12-month period)
		Apply for Graduation through the FSU Registrar's Office
		<b>Performance Degrees Only</b>
		Recital form (with programs attached)

I.P. = In Progress

**Note:** Information contained on this side of the document is accurate only as-of the date/month that it was processed. *Any updates or changes made after that time may not be reflected above.* The student is responsible for reviewing the above information for accuracy. In the event of a discrepancy, the student should notify the Graduate Music Office.

**(Please see other side)**

## FSU College of Music - Doctoral Degree Progress Report (page 2)

Student must meet with their advisor and bring to the meeting an unofficial transcript.

<b>To be completed by Major Professor or Area Coordinator</b>					
1. Summarize the student's progress relative to coursework. <input type="checkbox"/> <i>All Coursework Completed</i> <input type="checkbox"/> <i>Satisfactory</i> <input type="checkbox"/> <i>Needs Improvement</i> <input type="checkbox"/> <i>Unsatisfactory</i>					
2. How frequently do you have contact with the student? <input type="checkbox"/> <i>Weekly</i> <input type="checkbox"/> <i>Monthly</i> <input type="checkbox"/> <i>Yearly</i> <input type="checkbox"/> <i>Other</i> _____					
3. Summarize the student's progress relative to his/her treatise or dissertation. <input type="checkbox"/> <i>Satisfactory</i> <input type="checkbox"/> <i>Needs Improvement</i> <input type="checkbox"/> <i>Unsatisfactory</i> <input type="checkbox"/> <i>Not Yet Applicable</i>					
4. How would you rate the student for the following?					
	<i>Excellent</i>	<i>Very Good</i>	<i>Satisfactory</i>	<i>Unsatisfactory</i>	<i>NBJ*</i>
Diligence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendance/Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Efficiency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capability to Achieve Objectives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Temperamental Suitability for Career Goals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*NBJ = No Basis for Judgment					
6. Summarize the student's overall degree progress during the period of this review. <input type="checkbox"/> <i>Significant Progress Made</i> <input type="checkbox"/> <i>Some Progress Made</i> <input type="checkbox"/> <i>Little Progress Made</i> <input type="checkbox"/> <i>No Progress Made</i> (specify below) Has the student made a significant contribution to his/her discipline during the period of this review? <input type="checkbox"/> Yes <input type="checkbox"/> No					
7. Are there concerns relative to continuation in the degree program? <input type="checkbox"/> Yes (specify below) <input type="checkbox"/> No					
Additional Comments:					
Mode of Communication: <input type="checkbox"/> Met with Student <input type="checkbox"/> Telephone Conversation <input type="checkbox"/> Email <input type="checkbox"/> Other					
Major Professor or Area Coordinator Signature:				Date:	
Student Signature (if available to meet):				Date:	

<b>Graduate Music Office Summary:</b>	
<input type="checkbox"/> No degree progress (see comments) <input type="checkbox"/> Some concerns regarding degree progress <input type="checkbox"/> Strong concerns regarding degree progress	<input type="checkbox"/> Appropriate degree progress thus far <input type="checkbox"/> Additional meeting suggested to discuss further <input type="checkbox"/> No follow-up meeting needed at this time
Comments:	
Senior Associate Dean Signature:	Date: